2025 TRYOUT PASS INSTRUCTIONS - Available on April 5, 2025

The LMHA has partnered with www.PlayPay.ca as our on-line payment provider for the 2025-2026 season. It's fast, it's easy, and you can make payments for free! Click <u>playpay.ca</u> to create a new PlayPay account (or <u>PlayPay.ca</u> – <u>Lowest cost to process payments online</u> if you have an existing account). Then follow the steps below to make a payment:

- 1. Select LaSalle Minor Hockey to your personal organization list.
 - In your PlayPay account, click 'my organizations'.
 - Enter LMHA in Organization and click 'Search'.
 - Select the association from the returned list and click 'Next'.
 - Enter first and last name, dob (mm/dd/yyyy) and for Account Information the player's Invoice Number (see note below). Select the level for the player, then click 'Add Participant' to add another player or 'Done' if there are no more player's to add.

IMPORTANT – EACH PLAYER IN YOUR FAMILY MUST BE ADDED SEPARATELY, DO NOT INCLUDE MULTIPLE NAMES IN THE PARTICIPANT'S NAME TEXTBOX.

- 2. You're now ready to make payments!
 - In your PlayPay account, click 'my payments' and then click 'make a payment'.
 - Enter the payment amount and click 'Next'. You'll see a summary of Amount Owed which must be paid in full.
 - Choose from one of four ways to pay. There is a 2.5% convenience fee to pay by credit card.
 There is no cost to make payments by e-cheque (i.e., direct debit), bank payment or interac e-transfer
 - You'll be notified by email when your payment is processed.

FULL payment must be received before you are able to attend the tryouts.

INVOICE NUMBER

The Invoice Number will be found at the top of the receipt you receive via email when you register.

If your Invoice number in your playpay.ca account does not match the Invoice Number you received from registration, your registration will be rejected.

Please contact registration@lasallesabres.com if you are having issues.